

SKILLS TRAINING CENTRE

Course Schedule

March to June 2020

DIVERSEcity's Skills Training Centre offers training courses to help jobseekers enter the workforce with job-ready skills, information and confidence!

Courses are:

- Taught by industry experts who teach the latest in-demand skills
- Open to all jobseekers (Canadian citizens, immigrants and temporary residents)
- One to five days in length; 9:30 am – 3:30 pm (except Sage 50, SuperHost and Financial Customer Service Basics, which are 9 am – 4 pm; and Traffic Control, which is 9 am – 4:30 pm)
- Fee-based (subsidies may be available through WorkBC)

Course Name	Fee	March	April	May	June
Customer Service & Cashier Basics (3 days)	\$350			4 – 6	8 – 10
Essential Computer Skills for the Workplace (5 days)	\$600		April 27 – May 1	25 – 29	15 – 19
Microsoft Excel Essentials (2 days)	\$300		29 – 30	27 – 28	17 – 18
Intro to Sage 50 Accounting Modules (4 days)	\$950	March 7, 14, 21, 28*	April 25 + May 2, 9, 16		6, 13, 20, 27
Financial Customer Service Basics (2 days)	\$350		April 30 – May 1	28 – 29	25 – 26
SuperHost Foundations of Service Quality (1 day)	\$120		21	26	30
Basic Computer Skills (3 days)	\$350		15 – 17		3 – 5
Traffic Control (2 days)	\$250			19 – 20	

*This session will be held via online training.

Please check drcs.ca/STC for the most current schedule, in-depth course overviews and our refund policy.

Schedules, location and times are subject to change.



Skills Training Centre courses are held at DIVERSEcity Community Campus
13455 76 Avenue, Surrey, BC

REGISTER

- 📞 604-547-2010
- ✉️ skillstraining@drcs.ca
- ➡️ drcs.ca/STC

When registering by email, please include your full name, email address and phone number.