



DIVERSECITY

SKILLS TRAINING CENTRE



# Online Training Courses

## April 2020 Schedule

**DIVERSECITY’s Skills Training Centre now offers online training courses to help jobseekers enter the workforce with job-ready skills, information and confidence!**

- Online courses are:**
- Taught by industry experts who teach the latest in-demand skills
  - Open to all jobseekers (Canadian citizens, immigrants and temporary residents)
  - Fee-based (subsidies may be available through WorkBC)
  - Taught via ZOOM video conferencing. A free Zoom link will be emailed to registered students.

Online Course	Fee	Dates	Time	Student Requirements
Customer Service Training* (3 days)	\$234	April 7 – 9 <i>or</i> April 15 – 17	9:30 am – 12:30 pm	<ul style="list-style-type: none"> <li>• Internet access</li> <li>• Computer or smartphone with microphone, camera and speaker</li> </ul>
Essential Computer Skills for the Workplace (Module 1: Microsoft Word and Powerpoint) (4 days)	\$240	April 21 – 24	9:30 am – 12:30 pm	<ul style="list-style-type: none"> <li>• Internet access</li> <li>• Computer with microphone, camera and speaker</li> <li>• Microsoft Word and PowerPoint software (at least 2016 version)</li> </ul>

\*After completion of the online portion, in-person cashier training can take place at a later date.

Please check [drcs.ca/STC](http://drcs.ca/STC) for the most current schedule, in-depth course overviews and our refund policy. Schedules, location and times are subject to change.



Due to the COVID-19 pandemic, Skills Training Centre will be offering some courses online until scheduled in-person classes can safely resume.

**REGISTER**

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✉️ [skillstraining@drcs.ca](mailto:skillstraining@drcs.ca)

➡️ [drcs.ca/STC](http://drcs.ca/STC)

When registering by email, please include your full name, email address and phone number.