

Surrey Local Immigration Partnership

Newcomers Needs Assessment and Community Environment Scan RFP 2022



DIVERSEcity is seeking a qualified and experienced Newcomers Needs Assessment and Community Environment Scan Content Development Consultant to work with our Surrey Local Immigration Partnership (LIP) team in Surrey, BC. The purpose of the project will be to determine the current needs of newcomers and raise awareness of those needs with Surrey LIP members, other partners and stakeholders, and the wider community to fill those gaps.

Description of Services

The consultant will:

- Conduct a thorough needs assessment and gap analysis to identify the scope of the current knowledge, skills, and services being provided
- Engage community stakeholders and immigrants with lived and living experiences through a consultation process aimed at assessing community needs and gaps,
- Identify newcomer services offered by Anglophone and Francophone settlement service organizations in the community,
- Identify services that are available to newcomers through non-settlement organizations (e.g., housing, health/mental health, employment, education) in the community.
- Identify Informal networks and service channels that newcomers access in the community.
- Identify Duplications and gaps in current settlement service delivery.
- Collect data, measurement, and evaluation methods used by service providers and the overall capacity of local service providers to undertake these; and
- Identify the current level of collaboration and communication between stakeholders in the community.
- Develop an immigrant demographic profile for Surrey
- Develop a final report that provides a summary of objectives, procedures, and outcomes, and determine 3 priority areas of focus and recommendations to address these areas

Project Timeline and Budget

- The proposal should not exceed the maximum total of \$25,000
- Projected timeline October 2022 to January 2023

Proposal Submission

Please send an electronic submission including the following: letter of intent, resume, outline plan, examples of past work, and proposed fees to lwilks@dcrs.ca.

The deadline for submission is September 22 at 5 PM PST.

For the full description and scope of the project please visit our website at the link provided: <https://bit.ly/3RSDaIP>